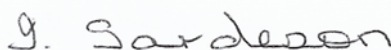


# POLEBROOK ANNUAL PARISH COUNCIL MEETING

**To: All Polebrook Parish Councillors**

You are hereby summoned to attend a meeting of Polebrook Parish Council to be held in the Village Hall, Hemington Road, Polebrook on Tuesday 11<sup>th</sup> May 2021 at 7.15pm for the purpose of transacting the following business:

You are reminded that it is unlawful to make decisions at the meeting regarding matters not specified on this agenda.



Jill Sardeson  
Clerk and RFO to Polebrook Parish Council

4<sup>th</sup> May 2021

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## Agenda

- 21.001 To record attendance, receive and accept apologies for absence**
- 21.002 To elect the Chairman**
- 21.003 To elect the Vice-Chairman**
- 21.004 To appoint the Internal Auditor**
- 21.005 To receive member's Declarations of Interest in any item on the agenda and to consider any dispensations.**

Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.
- 21.006 To resolve to exclude members of the public/press from the meeting during the transaction of any items on the agenda identified by Council as containing confidential information.**
- 21.017**
- 21.007 To resolve that the Minutes of the meeting conducted via Zoom on 2<sup>nd</sup> March 2021 be signed as a correct record.**
- 21.008 Public Forum – members of the public are invited to express their views and concerns on matters relating to items on this agenda and other items of note.**

- 21.009 To receive a report on the financial situation of the Council**  
(Report attached to the agenda)
- 21.009.1 To receive an update on the bank account balances
- 21.009.2 To approve invoices to be paid
- 21.009.3 To receive a report on invoices paid since the last meeting
- 21.009.4 To receive a report on payments received since the last meeting
- 21.009.5 Review of the Financial Regulations
- 21.009.6 To approve the AGAR 2020-2021
- a. To approve the Certificate of Exemption AGAR 2020-21 Part 2 be signed by the Chairman and the RFO
  - b. To approve the Annual Governance Statement 2020-21 Section1 be signed by the Chairman and the RFO
  - c. To approve the accounting Statements for 2020-21 Section1 be signed by the Chairman and the RFO
- 21.010 To consider any new and current planning applications received after the agenda was issued and not previously discussed.**
- 21.011 Finding Fitness** – To agree to allow the Clerk to spend £1,000 on sports equipment
- 21.012 Drains** – To receive an update on the drains in the Parish
- 21.013 Street Lighting** – To discuss the street lighting proposals and to agree to make the purchase
- 21.014 Correspondence** - To receive a report on any correspondence received since the last meeting that has not been dealt with previously via email
- 21.015 To agree any future agenda items for the next meeting**  
(No decisions can be made on this items until the next meeting)
- 21.016 To agree the date of the next meeting as**  
Tuesday 6<sup>th</sup> July 2021
- 21.017 To discuss Confidential Matters**