

POLEBROOK PARISH COUNCIL MEETING

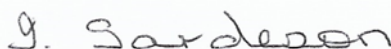
To:

All members of the Council you are hereby summoned to attend a meeting of Polebrook Parish Council to be held via Zoom on Tuesday 7th July 2020 at 7.30PM for the purpose of transacting the following business:

This will be a 'virtual meeting' in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

You are reminded that it is unlawful to make decisions at the meeting regarding matters not specified on this agenda.

Joining information can be found at the end of this email. You must download Zoom to your laptop or computer and join the meeting via the link or by landline.



Jill Sardeson
Clerk and RFO to Polebrook Parish Council

30th June 2020

Agenda

- 20.023 To record attendance, receive and accept apologies for absence**
- 20.024 Co-option of Parish Councillor**
- 20.025 To receive member's Declarations of Interest in any item on the agenda and to consider any dispensations.**

Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.
- 20.026 To resolve to exclude members of the public/press from the meeting during the transaction of any items on the agenda identified by Council as containing confidential information.**
- 20.027 To resolve that the Minutes of the meeting conducted by email in May 2020 be signed as a correct record.**
- 20.028 Public Forum – members of the public are invited to express their views and concerns on matters relating to items on this agenda and other items of note.**
- 20.029 To consider matters arising from the previous meeting which are not covered in the following agenda**

20.030 To resolve any highways issues

20.010.1 To discuss the upgrade of the street lighting

20.031 To receive an update on the Western Power project

20.032 To receive a report on the financial situation of the Council

20.032.1 To receive a report on the account's reconciliation

20.032.2 To approve invoices to be paid

20.032.3 To receive a report on invoices paid since last meeting

20.032.4 To receive a report on income since the last meeting

20.032.5 To receive an update regarding online banking

20.032.6 Annual Governance and Accountability Review (AGAR)

Section 1 of the AGAR – Annual Governance Statement 2019/20

To resolve that members of the council acknowledge their responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Annual Governance Statement and that it be signed.

Section 2 of the AGAR – Accounting Statements 2019/20

To resolve that members are in agreement that the Responsible Financial Officer has prepared the accounts in the correct manner and that the Accounting Statement be signed.

20.033 To receive a report on any correspondence received since the last meeting that has not been dealt with via email

20.034 To consider any new and current planning applications

20.035 Village Hall update

20.036 To discuss any matters regarding the allotment

20.036.1 Tenancy agreement review for October 2020

20.036.2 Tenancy Rent Review for October 2021

20.036.3 To receive an update of the allotment maintenance

20.036.4 To discuss the issue of the new gate between No 5 and the allotments

20.037 To discuss the need for maintenance at Stone Close

20.038 To receive a report on the cemetery

20.037.1 Tree Survey

- 20.039 To discuss the War Memorial**
- 20.040 To receive an update on the new website**
- 20.041 To discuss the need for Councillors to have designated Council email addresses**
- 20.042 To agree any future agenda items for the next meeting**
- 20.043 To agree the date of the next meeting as 1st September 2020**

Due to social distancing, this meeting will be hosted via Zoom. To join the meeting on-line please use the following link:

<https://us02web.zoom.us/j/85131937884?pwd=cjZ4LzJONzlwUUVZdnBGWUIzcXhidz09>

Meeting ID: 851 3193 7884

Password: 711969

You must download Zoom to your laptop or computer first, if you don't wish to do this then you can join the meeting via telephone.

If you would like a practise session before the day please do not hesitate to ask and I will set up a practise for you.

If you do not wish to join on-line and wish to dial-in, or you are not using audio on-line, please use the following telephone number: 0203 051 2874

Meeting ID: 851 3193 7884

Password: 711969